

Siblings and Co. Staff

Covid Exposure: What do we do?

This is an everchanging situation so all policies below are subject to change.
Last Updated: July 2021

I. A Child in Your Class Tests Positive

<u>I am Vaccinated</u>	<u>I am Not Vaccinated</u>
As long as you are not showing any symptoms, you are still clear to work and do not have to quarantine.	If you are determined to be a close contact, you will be placed on quarantine. However, since we essential workers, we are still allowed to work as long as you are not showing any symptoms. See "Essential Workers" for more details.

II. Essential Workers: What does this mean?

Siblings & Co. staff members are deemed as essential workers. This means they can continue to work if they are determined a close contact and cooperate with additional safety measures per the Health Department. The staff member must also not be showing any symptoms. That's for vaccinated or unvaccinated staff. If staff are displaying symptoms or choose to fully quarantine, UTO or PTO can be used.*

Additional Measures for Unvaccinated Staff:

- **Screen at the workplace:** Conduct an on-site symptom assessment, including temperature screening, prior to each work shift. Ideally, screening should happen before the individual enters the facility.
- **Regularly monitor:** As long as the employee doesn't have a fever or symptoms, they should self-monitor under the supervision of their director.
- **Wear a cloth mask:** Ensure all employees wear a cloth mask.
- **Social Distance:** Employee should stay at least 6 feet apart from others and practice social distancing as work duties permit in the workplace.
- **Clean and disinfect workspaces:** Clean and disinfect all areas such as offices, bathrooms, common areas, shared equipment routinely.

III. How Will We Determine Close Contacts from a Positive in the Classroom?

New info: If a child tests positive, it's possible that the entire room will not have to quarantine. For older classrooms, we will create pods each week and will do our best to keep the same children together during structured time. This will allow us to provide a more accurate close contact list to the HD. We will alert all families each time there is a positive in their child's room and if a child is not listed as a close contact but the family wishes to quarantine, they may do that. This will look different for each age group and may not be possible for infants and toddlers.

IV. Close Contact Not Exposed from Siblings & Co.

If a staff member is considered a close contact from someone outside of Siblings, they can choose to quarantine and use UTO or PTO or can meet the Essential Worker guidelines.

Exception: If a staff is quarantined due to someone in the household being positive, they cannot be used as an essential worker and will need to complete their quarantine using PTO or UTO. *

V. Positive in the Household

If a family member tests positive: The Health Dept. will require the household to quarantine. A positive in the household can require a longer quarantine for those in the household who do not get tested or test positive. The non-positives will have to complete the positive person's quarantine and then will have to start their own quarantine afterwards. The only way to avoid the extended quarantine is to isolate from the positive immediately and then the close contact quarantine can begin right away. Close contact quarantines are determined by the last time you were around the positive. We will need documentation from the health department stating the staff is free of quarantine and can return. It may also be advised to provide a negative test.

VI. Staff Who Have Children

If your child is considered a close contact from Siblings room exposure and is required to quarantine, their tuition will be waived during their quarantine. If this requires the staff member to also stay home, UTO or PTO may be used. If your child is a close contact from exposure outside of Siblings, please refer to #4 in the Family policies.

VII. Symptomatic

If a staff member has symptoms of COVID-19 and it is determined by a medical provider that the individual likely does not have a COVID-19 infection, the staff member can return to the center if the following is met:

- No fever for 24 hours without the use of fever reducing medications
- Provide a Negative test for COVID-19 or;
- A note from a medical provider documenting no clinical suspicion of COVID-19 infection

VIII. Documentation

With any quarantines, documentation from the HD is required.

*Any UTO days used due to covid exposure will not count towards staff's annual allowance.

STAFF COVID EXPOSURE: What do we do?
Updated July 2021

I, _____ have read and understand the updated Covid policies for Siblings and Company.

Parent Name: _____

Parent Signature: _____

Date: _____

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